

**SCHOOL BOARD MEETING MINUTES
ILLINI WEST HIGH SCHOOL DISTRICT #307**

Date: Wednesday, August 19, 2015
Time: 7:30 PM
Location: 600 Miller Street, Carthage, IL 62321

- 1) Call to order by Board President. The Regular Meeting of the Illini West High School District 307 of Hancock County, IL was called to order by Tom Holtsclaw, Board President at 7:33 PM.
- 2) Roll call:
 - (1) Tracey Anders
 - (2) Beth Pence
 - (3) Tom Holtsclaw
 - (4) John Huston
 - (5) Shannon Pence
 - (6) Darrell Sutton
 - (7) James Whitaker
- 3) Pledge of Allegiance was recited by all in attendance.
- 4) Motion by Whitaker, second by Sutton to approve Regular Meeting of July 22, 2015 and Executive Session of July 22, 2015. Roll Call: Shannon Pence/yes; Huston/yes; Whitaker/yes; Beth Pence/yes; Holtsclaw/yes; Sutton/yes; Anders/yes. Motion carried.
- 5) Motion by Beth Pence, second by Holtsclaw to approve the payment of bills. Roll Call: Sutton/yes; Anders/yes; Shannon Pence/yes; Whitaker/yes; Holtsclaw/yes; Beth Pence/yes; Huston/yes. Motion carried.
- 6) Motion by Shannon Pence, second by Sutton to approve the agenda as presented. Roll Call: Whitaker/yes; Beth Pence/yes; Huston/yes; Sutton/yes; Anders/yes; Holtsclaw/yes; Shannon Pence/yes. Motion carried.
- 7) Recognition of Visitors– Carol Brooks.
- 8) Public Comment –None.
- 9) Reports:
 - a. Principal
 - b. Superintendent
- 10) Discussion/Action Item:
 - a. Motion by Beth Pence, second Huston to approve purchase of classroom and office furnishings from the Building Fund. Roll Call: Huston/yes; Shannon Pence/yes; Whitaker/yes; Anders/yes; Beth Pence/yes; Sutton/yes; Holtsclaw. Motion carried.
 - b. Motion by Anders, second by Whitaker to approve teacher voucher’s up to \$50 to purchase IW apparel through the Sports Boosters. Roll Call: Beth Pence/yes; Holtsclaw/yes; Huston/yes; Sutton/yes; Shannon Pence/yes; Anders/yes; Whitaker/yes. Motion carried.
 - c. Motion by Whitaker, second by Holtsclaw to approve the Employee Handbook. Roll Call: Holtsclaw/yes; Whitaker/yes; Beth Pence/yes; Anders/yes; Huston/yes; Sutton/yes; Shannon Pence/yes. Motion carried.

11) Motion by Whitaker, second Sutton to approve the following consent agenda items:

- a. Set Budget Hearing for September 23, 2015 at 6:45 p.m.
- b. Set Graduation Date for May 22, 2016
- c. Policy Updates – Adopt
 - 2:250 Access to District Public Records
 - 3:40 Superintendent
 - 3:50 Administrative Personnel Other Than the Superintendent
 - 3:60 Administrative Responsibility of the Building Principal
 - 4:45 Insufficient Fund Checks and Debt Recovery
 - 5:40 Communicable and Chronic Infectious Disease
 - 5:120 Ethics and Conduct
 - 5:180 Temporary Illness or Temporary Incapacity
 - 5:270 Employment At-Will, compensation, and Assignment
 - 5:290 Employment Termination and Suspensions
 - 5:330 Sick Days, Vacation, Holidays, and Leaves
 - 6:15 School Accountability
 - 6:40 Curriculum Development
- d. Approve Administrator & Teaching Salary and Benefits-FY 2015 Report
- e. Approve Surplus: 2 filing cabinets, 1 teacher desk, 4 wooden chairs, 4 flip top desks, 1 green padded chair, and 1 tan padded chair.
- f. Approve Surplus²³ orange girls basketball practice jerseys, 25 blue/white girls basketball reversible shorts, 7 blue/white girls basketball reversible jerseys, 20 blue girls basketball tear away warm-up pants.
- g. Approve all fundraising request: cheerleading fundraiser/PartyLite Candle Sales; Boys Basketball Fundraiser/Charger Cards; Girls Basketball Fundraiser/Charger Cards; Girls Basketball Apparel/ Girls Basketball/ Taco Night; and Girls Basketball/Think Pink

Roll Call: Holtsclaw/yes; Sutton/yes; Anders/yes; Shannon Pence/yes; Beth Pence/yes; Huston/yes; Whitaker/yes. Motion carried.

12) Motion by Anders, second by Beth Pence to leave regular session for the purpose of entering into Executive Session at 8:07 p.m. to discuss:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

Roll Call: Sutton/yes; Shannon Pence/yes; Whitaker/yes; Holtsclaw/yes; Anders/yes; Beth Pence/yes; Huston/yes. Motion carried.

Motion by Anders, second by Sutton to leave Executive Session for the purpose of returning to the regular meeting at 10:10 p.m. Roll Call: Beth Pence/yes; Sutton/yes; Holtsclaw/yes; Shannon Pence/yes; Anders/yes; Huston/yes; Whitaker/yes. Motion carried.

13) Action

- a. Motion by Whitaker, second by Shannon Pence to approve the employment of Ashley Huffman as SPED Paraprofessional. Roll Call: Whitaker/yes; Holtsclaw/yes; Sutton/yes; Anders/yes; Shannon Pence/yes; Huston/yes; Beth Pence/yes. Motion carried.
- b. Motion by Anders, second by Beth Pence to approve Tim Schilson as a Substitute Bus Driver. Roll Call: Holtsclaw/yes; Beth Pence/ yes; Huston/yes; Shannon Pence/yes; Sutton/yes; Whitaker/yes; Anders/yes. Motion carried.
- c. Motion by Whitaker, second by Beth Pence to approve John Huston as a Substitute Bus Driver. Roll Call: Shannon Pence/yes; Huston/abstain; Beth Pence/yes; Holtsclaw/yes; Anders/yes; Sutton/yes; Whitaker/yes. Motion carried.
- d. Motion by Whitaker, second by Beth Pence to approve Zack Burling as a volunteer baseball coach. Roll Call: Shannon Pence/yes; Whitaker/yes; Huston/yes; Holtsclaw/yes; Beth Pence/yes; Anders/yes; Sutton/yes. Motion carried.
- e. Motion by Holtsclaw, second by Anders to approve LeeAnn Lambert as a volunteer cheerleading coach. Roll Call: Sutton/yes/ Whitaker/yes; Shannon Pence/yes; Anders/yes; Holtsclaw/yes; Beth Pence/yes; Huston/yes. Motion carried.

14) Motion by Anders, second by Shannon Pence to adjourn at 10:19 PM. Roll Call: Beth Pence/yes; Whitaker/yes; Sutton/yes; Huston/yes; Shannon Pence/yes; Anders/yes; Holtsclaw/yes. Motion carried.

Tom Holtsclaw, School Board President

Date

John Huston, School Board Secretary

Date