**Syllabus**

**Mrs. Shari Shupe**  **Course: Reading Plus**

E-mail: [shupe.shari@illiniwest.org](mailto:shupe.shari@illiniwest.org)

Phone: 217-357-2136 ext. 1513

**Daily Supplies Required**

You must have the following with you every day:

Student Handbook/Assignment Book

2 Pocket Folder or your English Binder

Pens and or Pencils

College ruled Paper – you can use loose leaf paper or a spiral notebook

**The book you have chosen to read**

**Class Expectations**

**Be Responsible**

**Be Respectful**

* Appropriate Conversation
  + Use Appropriate Language
* Appropriate Manners
  + Talk at the appropriate time
* Positive Attitude
* Be on Time
* Be Respectful
* Be Prepared to work
* Participate in class

**Food Policy**

No food or drink is allowed in the classroom. Students will be asked to throw any food or drink they bring into the classroom into the garbage can. Students may also take their food or drink back to their locker, but this may make them tardy.

**Plagiarism**

Copying written work or cheating on tests, assignments, and quizzes will result in a zero for the assignment in question and a discipline referral. Students will not be able to make up points for zeros incurred by cheating or plagiarizing.

**Destruction of Property**

Willful damage to, or defacement of Mrs. Shupe’s or the school’s property will not be tolerated and will result in a disciplinary write-up. Students are to stay away from the area behind Mrs. Shupe’s desk.

**Violations of Rules or Refusal to Follow Classroom Procedures**

Students are expected to follow all classroom and handbook rules and classroom procedures. Violation of rules or procedures may result in restricted lunch, After School Detention, **being marked tardy** or removal from the classroom.

**Classroom Procedures**

Have all of your required supplies and books brought with you to class every day.

Repeated failure to come to class prepared with all of the required supplies will result in loss of points, restricted lunches, **being marked tardy**, and discipline referrals.

Students will be expected to be in their seats with needed materials when the bell rings.

It is expected that students will work diligently until Mrs. Shupe verbally signals dismissal of the class.

You **may not** work on assignments for other classes during your reading class.

**Computer Usage Rules**

You may **only** log onto the **Reading Plus** program. You **may not** open other programs. When other programs are opened while you are doing Reading Plus, your time on the program will not count. This will hurt your grade. Repeated violations will result in disciplinary action.

You will be assigned a computer for your use only during this class. If you have difficulties with your computer, you must let me know so I can assign you a new computer for the day.

When using a computer, you must be seated at a desk.

When you are finished using your computer, you must log off. If it is the end of the day, you must log off and shut the computer down. You will then return the computer to the correlating slot in the computer cart.

You must report any damage to your computer immediately. Failure to do so may result in you being responsible for repair of the damage.

**Reading Plus**

Sit in your assigned seat with the computer that has been assigned for your use. You are required to be on the software long enough to complete the required lessons. Additional lessons will be assigned if you are working below 80%, this may increase the time you are to be working on the program.

We will also have in class instruction on reading strategies, test preparation and grammar. You may have assigned work to complete to show competency in the lessons presented.

**Homework**

You must read a book or at least **100 pages in your book**, every week. This translates into 20 pages a day for 5 days a week. You will record notes on your reading log and the reading log will be checked for a grade. You will be assigned several book projects during each quarter. Due dates will be posted on my web site. Due dates will reflect sufficient time to finish a book with 300 to 400 pages. If you are reading an Ellen Hopkins book, you should read 200 pages a week due to the format of the print.

**In Class Reading Time**

You will have time in class to read your book. If your assignment is to read during class time, you may record this reading on your homework reading log. At any time during class if your assigned work is done, you are to be reading your book. Reading is the central focus of this classroom. Reading is a skill and the only way you get better at reading is to read—this holds true for excellent readers as well as reluctant readers. Students who read more, read better.

**Classroom Library**

I have worked hard to develop my own classroom library. This library is available to any student who needs a book to read. You are welcome to check out a book from the library. You must fill out the card on the inside cover of the book with your name and date. I will keep the card in a file. You are now responsible for the safe return of the book you have checked out. If the book is lost or damaged it must be replaced. You may replace a lost or damaged book in one of 2 ways:

1. You may pay $10.00 for a paperback book and $15.00 for a hard cover book.

2. You may replace the book with a copy that you have purchased. This replacement must be of the same quality of the book that was lost or damaged. This option may result in spending less money since used books may be purchased on Amazon or other book company sites.

You are required to have a book to read with you at all times. If you do not like the selection of books from my personal library you are welcome to bring your own books to read.

Student Handbook

You must have your Student handbook with you at all times. It is school policy that students have their handbook signed to use the restroom or go to the office when ill.

Class Work Make-Up Policy

The handbook guidelines will be followed. Please note that if you have advance knowledge of an assignment and /or test prior to your absence, you will be required to have the assignment completed or take the test on the day you **return** to school. You should use time before school, during lunch or after school to check in and get your missing assignments. You can also check my web site for assignments and if you need clarification you can see me.

**Grading Scale**

A+ (Superior Work) 100

A 99-94

A- 93-91

B+ (Above Average Work) 90-88

B 87-85

B- 84-82

C+ (Average Work) 81-79

C 78-76

C- 75-73

D+ (Below Average Work) 72-70

D 69-67

D- 66-60

F 59 - 0

Semester Exams will count as 10 Percent of the final semester grade.

I have read and reviewed the Reading Plus class syllabus with Mrs. Shupe:

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Student Signature

My child and I have reviewed Mrs. Shupe’s class syllabus.

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Signature of legal guardian

Please let me know the best way to contact you by filling in the information below.

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parents, please keep track of your child’s grades on Power School. If you do not know your username and/or password, contact the school and they will provide you with that information. I will do my best to alert you if your child is failing or is close to failing. I also try to make your child aware of his/her grades and offer to stay after school so he/she can make up work or get extra help.

Please return this page, signed, by the next class meeting for points.

\*\* Parents, please note that if your child must stay after school to make up missed work, I will only supervise them while they are making up work for my class. The activity bus will depart Illini West at 6:00 p.m. in the fall. That time will change to 5:30 p.m. during other seasonal sports. This may leave time when your child is unsupervised. Activity buses only drop students off at the elementary district buildings.