

**SCHOOL BOARD MEETING MINUTES  
ILLINI WEST HIGH SCHOOL DISTRICT #307**

Date: Wednesday, July 24, 2013  
Time: 7:00 PM  
Location: 641 Buchanan, Carthage, IL 62321

- 1) Call to order by Board President. The Regular Meeting of the Illini West High School District 307 of Hancock County, IL was called to order by Tracey Anders, Board President at 7:00 PM.
- 2) Roll call:
  - (1) Tracey Anders
  - (2) Beth Pence- Absent
  - (3) Tom Holtsclaw- Arrived at 7:05
  - (4) John Huston
  - (5) Shannon Pence
  - (6) Janet Vass- Absent
  - (7) Jamie Whitaker
- 3) Pledge of Allegiance was recited by all in attendance
- 4) Motion by Whitaker, second by Shannon Pence to approve the Minutes of the Special Meeting and Executive Sessions on June 18, 2013, Regular Meeting and Executive Session Minutes of June 26, 2013. Roll Call: Beth Pence/absent; Holtsclaw/absent; Huston/yes; Shannon Pence/yes; Vass/absent; Whitaker/yes; Anders/yes. Motion carried.
- 5) Motion by Huston, second by Shannon Pence to approve the payment of bills in the amount of \$472,509.76. Roll Call: Holtsclaw/absent; Huston/yes; Shannon Pence/yes; Vass/absent; Whitaker/yes; Anders/yes; Beth Pence/absent. Motion carried.
- 6) Motion by Whitaker, second by Huston to approve the agenda as presented. Roll Call: Huston/yes; Shannon Pence/yes; Vass/absent; Whitaker/yes; Anders/yes; Beth Pence/absent, Holtsclaw/absent. Motion carried.
- 7) Recognition of Visitors– None
- 8) Public Comment – None
- 9) Reports:
  - a. Assistant Principal/Athletic Director – None.
  - b. Principal – Mr. Gooding included the 5 Essentials Report.
- 10) Discussion/Action– None
- 11) Motion by Huston, second by Whitaker to approve all items on consent agenda.
  - Consent Agenda
    - a. Set Substitute Pay for the 2013-2014 School Year
    - b. Approve Destruction of all Closed Session Tapes prior to January 1, 2012
    - c. Policy Updates –First Reading
      - i. 4:15 Operational Services – Identity Protection
      - ii. 4:140 Operational Services – Waiver of Student Fees
      - iii. 4:170 Safety
      - iv. 5:50 General Personnel – Drug-and Alcohol-free Workplace;

- v. 5:260 Tobacco Prohibition
- vi. 5:330 Professional Personnel
- vii. 6:190 Educational Support Personnel
- viii. 6:240 Instruction – Extracurricular and Co-Curricular Activities
- ix. 7:190 Instruction – Field Trips and Recreational Class Trips
- x. 7:305 Students – Student Discipline
- xi. 8:20 Students – Student Athlete Concussions and Head Injuries
- xii. 8:25 Community Relations – Community Use of School Facilities
- Community Relations – Advertising and Distributing Materials in Schools and Provided by Non-School Related Entities
- d. Accept Resignation(s)
- e. Approve Fund Raising Requests

Roll Call: Shannon Pence/yes; Vass/absent; Whitaker/yes; Anders/yes; Beth Pence/absent; Holtsclaw/yes; Huston/yes. Motion carried.

12) Motion by Whitaker, second by Holtsclaw to leave regular session for the purpose of entering into Executive Session at 7:13 p.m. to discuss:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)
- b. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS120/(c)(2)
- c. Student disciplinary cases. 5ILCS 120/2(c)(9)
- d. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5ILCS 120/2(c)(21)
- e. The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS120/2(c)(5)

Roll Call: Shannon Pence/absent; Vass/yes; Whitaker/yes; Anders/yes; Beth Pence/yes; Holtsclaw/yes; Huston/yes. Motion carried.

Motion by Holtsclaw, second by Whitaker to leave Executive Session for the purpose of returning to the regular meeting at 8:11 p.m. Roll Call: Anders/yes; Beth Pence/absent; Holtsclaw/yes; Huston/yes; Shannon Pence/yes; Vass/absent; Whitaker/yes. Motion carried.

13) Action

- a. Personnel:

Motion by Shannon Pence, second by Holtsclaw to approve Alex Rodeffer for History Teacher. Roll Call: Beth Pence/absent; Holtsclaw/yes; Huston/yes; Shannon Pence/yes; Vass/absent; Whitaker/yes; Anders/yes. Motion carried.

Motion by Huston, second by Holtsclaw to approve Carrie Shaffer as Head Volleyball Coach and Claire Finch as Assistant Volleyball Coach. Roll Call: Holtsclaw/yes; Huston/yes; ShannonPence/yes; Vass/absent; Whitaker/no; Anders/yes Beth Pence/absent. Motion carried.

Motion by Huston, second by Whitaker to approve Heather Wood as Administrative Assistant at \$14.57 per hour. Roll Call: Huston/yes; Shannon Pence/yes; Vass/absent; Whitaker/yes; Anders/yes; Beth Pence/absent; Holtsclaw/yes. Motion carried.

Motion by Whitaker, second by Holtsclaw to approve Lillian Gomez as a Volunteer Teacher subject to a background check. Roll Call: Vass/absent; Shannon Pence/yes; Whitaker/yes; Huston/yes; Anders/yes; Beth Pence/absent; Holtsclaw/yes. Motion carried.

b. Student Discipline:

Motion by Holtsclaw, second by Whitaker to Re-admit Student 581146103 for Drivers Ed. Roll Call: Shannon Pence/yes; Vass/absent; Whitaker/yes; Anders/yes; Beth Pence/absent; Holtsclaw/yes; Huston/yes. Motion carried.

13) Motion by Whitaker, second by Shannon Pence to adjourn at 8:14 PM. Roll Call: Vass/absent; Whitaker/yes; Anders/yes; Beth Pence/absent; Holtsclaw/yes; Huston/yes; Shannon Pence/yes. Motion carried.

\_\_\_\_\_  
Tracey Anders, School Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Janet Vass, School Board Secretary

\_\_\_\_\_  
Date