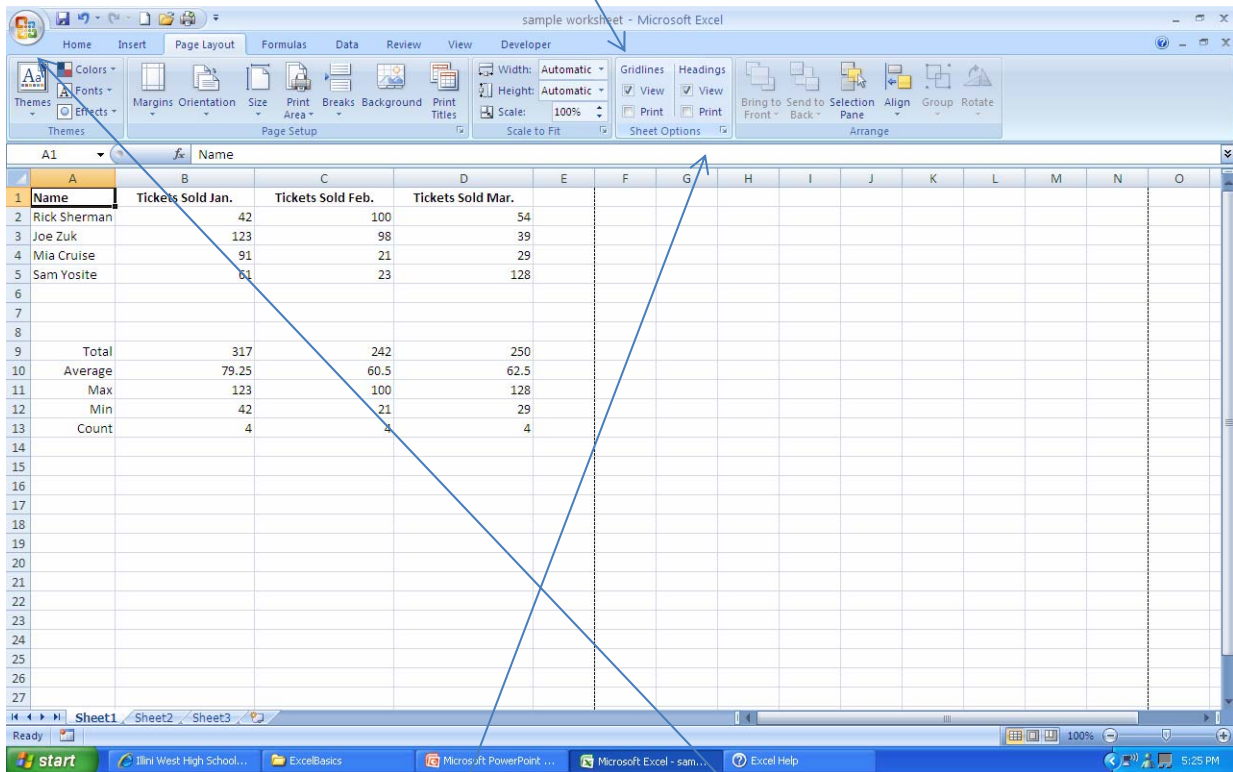


MS Excel - Show Gridlines / Headers

Choose **Page Layout** tab, and **Sheet Options** to access the **Gridlines** and **Header** buttons. The **View** option allows you to see it on your monitor, while the **Print** option allows you to print.

MICROSOFT EXCEL 2007 BASIC TIP SHEET

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Clicking the **Sheet Options** dialog box launcher allows you to access more options. If you want to change the color of your gridlines, you have to do this in **Excel Options-Advanced** category through the **Office** button.