

## MS Excel - IF Functions

The IF Function allows conditional criteria in formulas. It allows a value of a condition if true and another if false. The syntax of the formula is a logical test.

# MICROSOFT EXCEL 2007 ADVANCED TIP SHEET

IF(logical\_test, value\_if\_true, [value\_if\_false])

### EXAMPLE:

=IF(B2<=100,"Under budget","Over budget")

B2 is the cell reference

Must be less than or equal to 100 to print "Under budget"

Otherwise prints "Over budget"

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C25 with the IF  
Formula and  
returned value  
indicated.

