

**SCHOOL BOARD MEETING MINUTES
ILLINI WEST HIGH SCHOOL DISTRICT #307**

Date: Wednesday, April 20, 2011
Time: 7:00 PM
Location: 96 S. Madison, Carthage, IL 62321

1) Call to order by Board President

The regular meeting of the Illini West High School District 307 of Hancock County, IL was called to order by Tracey Anders, Board President at 7:12 p.m.

2) Roll call:

(1) Tracey Anders	(5) Thomas Holtsclaw
(2) Mark Burling	(6) R.D. Trout
(3) Robert Clifton	(7) Janet Vass
(4) Jerry Green	

3) Motion by Holtsclaw, second by Trout to approve Canvass of Election Votes by the Hancock County Clerk. Roll Call: Burling/yes; Clifton/no; Green/yes; Holtsclaw/yes; Trout/yes; Vass/yes; Anders/yes
Motion carried.

4) Oath of Office administered by Tracey Anders to: Tom Holtsclaw, John Huston, and Janet Vass for four year terms and to Mark Burling for a two year term. Oath was administered by Tom Holtsclaw to Tracey Anders for a four year term.

5) Anders opened nominations for Board President. Anders was nominated. Being the only candidate nominated, Clifton asked that the nominations be closed and a vote taken. Roll Call: Clifton/yes; Burling/yes; Vass/yes; Anders/yes; Holtsclaw/yes; Trout/yes; Huston/yes. Anders was elected to a two year term as President.

Anders opened nominations for Board Vice President. Holtsclaw was nominated. Being the only candidate nominated, Clifton asked that the nominations be closed and a vote taken. Roll Call: Vass/yes; Anders/yes; Holtsclaw/yes; Trout/yes; Huston/yes; Clifton/yes; Burling/yes. Holtsclaw was elected to a two year term as Vice President.

Anders opened nominations for Board Secretary. Vass was nominated. Being the only candidate nominated, Clifton asked that the nominations be closed and a vote taken. Roll Call: Anders/yes; Holtsclaw/yes; Trout/yes; Huston/yes; Clifton/yes; Burling/yes; Vass/yes. Vass was elected to a two year term as Secretary.

6) Motion by Clifton, second by Trout to approve that the regular meetings of the Illini West Board of Education for the next two years be held at the district office of Illini West at 96 South Madison, Carthage, Illinois on the fourth Wednesday of each month at 7:00 p. m., with November's meeting held on Tuesday, November, 22. Roll Call: Burling/yes; Clifton/yes; Holtsclaw/no; Huston/yes; Trout/yes; Vass/yes; Anders/yes. Motion carried.

7) Motion by Clifton, second by Trout to re-appoint Kim Deitrich as the Treasurer for the School District. Roll Call: Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes. Motion carried.

- 8) Motion by Holtsclaw, second by Trout to approve committee members as follows:
Finance Committee: Mark Burling and Tracey Anders;
Transportation Committee: Janet Vass and R.D. Trout;
Policy Committee: John Huston and Robert Clifton;
Building/Grounds Committee: Tom Holtsclaw and John Huston;
Roll Call: Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes.
Motion carried.
- 9) Motion by Burling, second by Holtsclaw to approve the Special Meeting and Special Meeting Executive Session Minutes of March 23, 2011, along with Regular Meeting Minutes as corrected and Regular Meeting Executive Session Minutes of March 23, 2011. Roll Call: Huston/yes; Trout/no; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes. Motion carried.
- 10) Motion by Huston, second by Holtsclaw to approve the payment of the bills in the amount of \$343,703.32. Roll Call: Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes. Motion carried.
- 11) Motion by Clifton, second by Burling to approve the agenda as presented. Roll Call: Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes. Motion carried.
- 12) Students of the Month -- Certificates of recognition were presented to Taylor Fink and Erick Klein for the Month of March, Briana Wheatley and Patrick Rothert for the Month of April.
- 13) Recognition of Visitors and Public Comments - Mike Bavery came to speak about the girls basketball trip that was not approved at our last meeting. He asked each board member to express their thought about their vote. Each member spoke about their position. Mr. Bavery spoke in favor of the trip. Rob Dunham spoke on behalf of the girls basketball team and the trip they would like to take. Randy Boston also spoke on behalf of the girls basketball team.
- 14) Reports:
- Student Council - Abby Douglas reported that due to a successful Blood Drive, IWHS qualified for a \$500.00 scholarship.
 - School Improvement Consultant
 - Assistant Principal/Athletic Director – reviewed his report that was included in packet
 - Principal –reviewed his report in the packet.
 - Superintendent - reviewed her report provided in the packet.
- 15) Motion by Holtsclaw, second by Burling to leave regular session for the purpose of entering into Executive Session at 9:44 p.m. to discuss Contracts, Negotiations, Student Issues and Personnel. Roll Call: Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes. Motion carried.
- Motion by Burling, second by Holtsclaw to leave executive session at 11:06 p.m. and return to regular session. Roll Call: Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes. Motion carried.
- 16) Motion by Holtsclaw, second by Burling to approve returning the state trophies to Illini West High School for a historical display, with only the Illini West trophies in the new trophy case. Roll Call:

Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/no; Anders/yes; Burling/yes. Motion carried.

- 17) Motion by Clifton, second by Burling to approve Jim Unruh as the Head Football Coach for the 2011-2012 school year. Roll Call: Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes. Motion carried.
- 18) Motion by Clifton, second by Burling to approve Tim Lafferty as Assistant Football Coach for the 2011-2012 school year. Roll Call: Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes. Motion carried.
- 19) Motion by Clifton, second by Burling to approve Pat Raftis as Assistant Football Coach for the 2011-2012 school year. Roll Call: Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes. Motion carried.
- 20) Motion by Clifton, second by Burling to approve Lyle Klein as Assistant Football Coach for the 2011-2012 school year. Roll Call: Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes. Motion carried.
- 21) Motion by Clifton, second by Burling to approve Zak Huston as Assistant Football Coach for the 2011-2012 school year. Roll Call: Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/abstained; Trout/yes. Motion carried.
- 22) Motion by Holtsclaw, second by Burling to approve John Hughs as Boys Head Basketball Coach for the 2011-2012 school year. Roll Call: Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes. Motion carried.
- 23) Motion by Holtsclaw, second by Burling to approve Wyatt Young as Boys Assistant Basketball Coach for the 2011-2012 school year. Roll Call: Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes. Motion carried.
- 24) Motion by Holtsclaw, second by Burling to approve Zach Keene as Girls Head Basketball Coach for the 2011-2012 school year. Roll Call: Trout/no; Vass/yes; Anders/no; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes. Motion carried.
- 25) Motion by Holtsclaw, second by Burling to approve Rachelle Boston as Girls Assistant Basketball Coach for the 2011-2012 school year. Roll Call: Huston/yes; Trout/no; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes. Motion carried.
- 26) Motion by Holtsclaw, second by Burling to approve Rodney Norris as Head Cross Country Coach for the 2011-2012 school year. Roll Call: Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes. Motion carried.
- 27) Motion by Holtsclaw, second by Huston to approve Harold Northup as Head Golf Coach for the 2011-2012 school year. Roll Call: Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes. Motion carried.
- 28) Motion by Holtsclaw, second by Burling to approve Andrea Weirather as Cheerleading Sponsor for the 2011-2012 school year. Roll Call: Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes. Motion carried.

- 29) Motion by Holtsclaw, second by Burling to approve Dillon Darbyshire as Head Wrestling Coach for the 2011-2012 school year. Roll Call: Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes. Vass/yes. Motion carried.
- 30) Motion by Holtsclaw, second by Burling to approve Steve Wood as Assistant Wrestling Coach for the 2011-2012 school year. Roll Call: Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes. Motion carried.
- 31) Motion by Clifton, second by Burling to approve Carol Brooks as Flag Corps Sponsor for the 2011-2012 school year. Roll Call: Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes. Motion carried.
- 32) Motion by Clifton, second by Burling to approve Carol Brooks as Dance Team Sponsor for the 2011-2012 school year. Roll Call: Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes. Motion carried.
- 33) Motion by Huston, second by Burling to approve the FBLA trip to the National Conference in Orlando, FL. on June 28 – July 1, 2011, with the District providing \$3,056 toward cost of the trip. Roll Call: Huston/yes; Trout/yes; Vass/no; Anders/no; Burling/yes; Clifton/yes; Holtsclaw/abstain. Motion carried.
- 34) Motion by Huston, second by Holtsclaw to approve the overnight trip for the girls basketball team provided there is a female chaperone along with the proper insurance coverage. Roll Call: Trout/no; Vass/no; Anders/no; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes. Motion carried.
- 35) Discussion: Summer Custodial Help
- 36) Following discussion regarding summer work hours for high school custodians and secretaries a Motion was made by Huston, second by Holtsclaw to work four 10 hours day with Fridays off. Roll Call: Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes. Motion carried.
- 37) Motion by Clifton, second by Huston to approve leasing two yellow 77 passenger busses and two white activity busses for three years at a total lease payment of \$45,444 per year from Midwest Transit through Sovereign Leasing. Roll Call: Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes. Motion carried.
- 38) Motion by Holtsclaw, second by Burling to approve hiring Melissa Mathes as School Psychologist for the 2011-2012 school year at a rate of \$400.00 per day. Roll Call: Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes. Motion carried.
- 39) Motion by Huston, second by Clifton to approve the 2011/2012 Student Handbook as presented. Roll Call: Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes. Motion carried.
- 40) Motion by Burling, second by Huston to approve voiding the current contract with Hartmann Photography Services. Roll Call: Huston/yes; Trout/yes; Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/no. Motion carried.

41) Discussion: Auto Mechanics Class in Hamilton.

42) Consent Agenda

- a. Set Amended Budget Hearing for May 25, 2011 at 6:45 p.m.
- b. Adopt Policy Updates
 - 2:140 Communications To and From the Board
 - 2:240-E1 Exhibit
 - 2:240-E2 Exhibit
 - 2:250 Access to District Public Records
 - 3:50 Administrative Personnel Other Than the Superintendent
 - 3:60 Administrative Responsibility of the Building Principal
 - 4:15 Identify Protection
 - 5:40 Communicable and Chronic Infectious Disease
 - 5:150 Personnel Records
 - 5:200 Terms and Conditions of Employment and Dismissal
 - 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
 - 5:300 Schedules and Employment Year
 - 6:150 Home and Hospital Instruction
 - 6:160 English Language Learners
 - 6:190 Extracurricular and Co-Curricular Activities
 - 7:260 Exemption from Physical Activity
 - 7:280 Communicable and Chronic Infectious Disease
 - 8:110 Public Suggestions and Concerns

Motion by Huston, second by Burling to approve all items on the consent agenda.

Roll Call: Vass/yes; Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes.

Motion Carried.

43) Motion by Clifton, second by Burling to adjourn at 12:09 a.m. Roll Call: Anders/yes; Burling/yes; Clifton/yes; Holtsclaw/yes; Huston/yes; Trout/yes; Vass/yes. Motion carried.

Tracey Anders, School Board President

Date

Janet Vass, School Board Secretary

Date